

MINISTRY OF INTERIOR CIVIL REGISTRY AND MIGRATION DEPARTMENT

REQUIRED DOCUMENTS RENEWAL OF THE RESIDENCE AND WORK PERMIT

SEASONAL EMPLOYMENT

RENEWAL OF THE RESIDENCE AND WORK PERMIT FOR MORE THAN 90 DAYS

1	Application Form MESW1.
2	Copy of a valid passport , or relevant travel document, with validity period of at least 6 months beyond the requested work permit.
2	Health Insurance Certificate covering primary and secondary medical care and repatriation of mortal remains (Plan A).
3	Or Certificate of registration with the GeSY and private insurance to cover the costs of transportaion of mortal remains.
4	Approval from the Department of Labour indicating that the employer is allowed to employ third country nationals.
5	Employer's Liability Insurance with automatic renewal.
6	Original employment contract, duly signed and stamped by the Department of Labour, as well as
	two (2) copies duly stamped.
7	Declaration to cover the cost of repatriation of the third-country national.
8	Declaration of Mailing Address for the third-country national.